

PORTAL INSTRUCTIONS

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TABLE OF CONTENTS

• LOG IN.....	2
• ENTER ORDERS.....	3-7
• EDIT OR REVISE ORDERS.....	8
• VIEW LAB RESULTS.....	9
• REPORTS.....	10-11
• SHIPPING.....	12-13
• HELPFUL CONTACT INFO.....	14

LOGIN

PORTAL INSTRUCTIONS

Website: ipsum.argoLims.net



* Be sure to use [Google Chrome](#) only.



At the Log In screen you may enter your Username and Password

ipsum
DIAGNOSTICS

Test2

LOGIN REGISTER (providers only)

PATIENT? GET YOUR RESULTS

RESET PASSWORD

COV-19 IDx

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After logging in please clear your cache and update to the latest version if you see the blue update bar appear at the top.

New ArgoLIMS update is available. Click here to get the latest version.

ipsum
DIAGNOSTICS

Dashboard Lab Results Reports Shipping Covid Tracker Contact Lab

LAB RESULTS Mark as Reviewed Print Reports Start Date Entered 2020-08-10 End Date 2020-09-11

Ready for Review 9 Reviewed

	Location Name	Req No	Patient Last Na...	Patient First Na...	Date of Birth	MRN/PUI	Physician Last	Collected	Received	Reported	
<input type="checkbox"/>	Grey Sloan Memorial Hosp...	T-0898989	Jones	Elsa	01/20/70		Smith	09/03/20	09/03/20	09/03/20	
<input type="checkbox"/>	Grey Sloan Memorial Hosp...	T-00000001	Pine	Gergory	01/01/88		Smith	09/03/20	09/03/20	09/03/20	
<input type="checkbox"/>	Grey Sloan Memorial Hosp...	T-00000002	Oldhart	Bob	10/10/99		Smith	09/03/20	09/03/20	09/03/20	
<input type="checkbox"/>	Grey Sloan Memorial Hosp...	T-00000005	Campbell	Jen	01/01/92		Smith	08/12/20	09/03/20	09/03/20	
<input type="checkbox"/>	Grey Sloan Memorial Hosp...	T-00000006	Stewart	Aaron	09/10/05		Smith	09/02/20	09/03/20	09/03/20	
<input type="checkbox"/>	Grey Sloan Memorial Hosp...	T-000121212	Green	Rachel	09/01/74		Smith	09/10/20			
<input type="checkbox"/>	Anatomy Memorial Hospit...	T-0567890	Smith	Shannon	05/14/90		Smith	09/02/20	09/03/20	09/03/20	
<input type="checkbox"/>	Anatomy Memorial Hospit...	T-00000003	Switch	Sara	09/01/78		Smith	09/01/20	09/03/20	09/03/20	
<input type="checkbox"/>	Anatomy Memorial Hospit...	T-00000004	How	Gerald	12/31/88		Smith	09/01/20	09/03/20	09/03/20	

Generate Req Your Name Clear cache Profile About... Logout

POWERED BY ASTERIAN FOR SUPPORT 877.869.2746 support@ipsumdiagnostics.com

END OF SECTION

ENTER ORDERS

! Click the COV-19 IDx button.

The screenshot shows the Ipsum Diagnostics portal interface. On the left sidebar, the 'COV-19 IDx' button is highlighted with a green box. The main area displays a 'LAB RESULTS' table with columns for Location Name, Req No, Patient Last Name, Patient First Name, Date of Birth, MRN/PUI, Physician Last, Collected, Received, and Reported. The table contains several rows of patient data. At the bottom of the table, it shows 'Page 1 of 1' and '20 rows'.

! When entering the barcode accession number, use the information from LABEL A. If you are scanning the barcode, be sure to click on the Barcode Number section before scanning.

The screenshot shows the 'COV-19 IDx' order entry form. The form includes a 'COV-19 IDx (Barcode Number)' field with the value 'T-000121212' entered. Below this is a 'Patient MRN/PUI' field with a 'Lookup' button. The form is divided into sections: 'Provider/Specimen Information' (Location, Specimen Source A, Date Collected, Diagnosis Codes) and 'Patient Personal Information' (First Name, Last Name, Date of Birth, MRN or PUI). The Ipsum Diagnostics logo and contact information are visible at the bottom left.

The diagram shows a 'REQUISITION LABEL' with a QR code. To its right are four 'SAMPLE LABELS' arranged in a 2x2 grid. Each sample label contains 'PATIENT NAME:' followed by a barcode and a unique accession number: A T-00000012345, B T-00000012345, C T-00000012345, and D T-00000012345. Below the sample labels is a 'LAB USE ONLY' section with the Ipsum Diagnostics logo and three QR codes, each with the accession number 0000012345.

ENTER ORDERS

(CONTINUED)

PORTAL

INSTRUCTIONS

! Enter the individuals Patient Identifier (Patient Under Investigation # or Med Record #)

The screenshot shows the Ipsum Diagnostics COVID-19 IDx portal. The left sidebar contains navigation links: Dashboard, Lab Results, Reports, Shipping, Covid Tracker, and Contact Lab. The main content area has a header with the Ipsum Diagnostics logo and a 'Generate Req' button. Below the header is a large 'COVID-19 IDx' banner. The form includes several input fields: 'COVID-19 IDx (Barcode Number)' with the value 'T-00012121212', 'Patient MRN/PUI' with the value 'Patient MRN/PUI', and a 'Lookup' button. The 'Provider/Specimen Information' section contains dropdown menus for 'Location', 'Specimen Source A', and 'Diagnosis Codes (optional)', and a date field for 'Date Collected' with the value '09/11/2020'. The 'Patient Personal Information' section contains text input fields for 'First Name', 'Last Name', 'Date of Birth', and 'MRN or PUI'. On the right side, there are three informational cards: 'SPECIMEN COLLECTION INSTRUCTIONS' for '2019 NOVEL CORONAVIRUS (COVID-19) TEST', 'COVID-19 TESTING USING NASOPHARYNGEAL (NP) SPECIMEN COLLECTION', and 'COVID-19 TESTING USING OROPHARYNGEAL (OP) SPECIMEN COLLECTION'. Each card has a 'Download PDF' button. A green box highlights the 'Patient MRN/PUI' field, with a green line pointing to the instruction above.

! Choose the appropriate Location for your facility

The screenshot shows the Ipsum Diagnostics COVID-19 IDx portal with the 'Location' dropdown menu open. The 'Patient MRN/PUI' field now contains the value '0456789'. The 'Location' dropdown menu is highlighted with a green box and contains the following options: 'Select...', 'Grey Sloan Memorial Hospital (Test) - Smith (787878787)', and 'Anatomy Memorial Hospital (Test) - Smith (787878789)'. The rest of the form and the right-side informational cards are the same as in the previous screenshot. A green line points from the instruction above to the 'Location' dropdown menu.

ENTER ORDERS

(CONTINUED)

PORTAL

INSTRUCTIONS

Choose the appropriate specimen source. If a clinician is collecting the specimen, common options include:

- Swab-Nasopharyngeal
- Swab-Nasal-Provider Collected
- Swab- Oropharyngeal

If the patient is collecting his/her own specimen, select **Swab-Nasal- Self Collected**.

The screenshot shows the Ipsum Diagnostics COVID-19 IDx portal. The left sidebar contains navigation links: Dashboard, Lab Results, Reports, Shipping, Covid Tracker, and Contact Lab. The main content area has a header with the Ipsum Diagnostics logo and a 'Generate Req' button. Below the header, there are input fields for 'COVID-19 IDx (Barcode Number)' (T-000121212) and 'Patient MRN/PUID' (0456789) with a 'Lookup' button. The 'Provider/Specimen Information' section includes a 'Location' dropdown (Grey Sloan Memorial Hospital (Test) - Smith (7878787...)) and a 'Specimen Source A' dropdown menu. The dropdown menu is open, showing options: 'Swab - Nasal - Provider Collected', 'Swab - Nasopharyngeal', 'Swab - Oropharyngeal', 'Swab - Tracheotomy', and 'Swab - Nasal - Self Collected'. The 'Date Collected' field is empty. The 'Patient Personal Information' section includes fields for 'First Name', 'Last Name', 'Date of Birth' (mm/dd/yyyy), and 'MRN or PUI' (MRN or PUI). On the right side, there are three sections for 'SPECIMEN COLLECTION INSTRUCTIONS' with 'Download PDF' buttons: '2019 NOVEL CORONAVIRUS (COVID-19) TEST', 'COVID-19 TESTING USING NASOPHARYNGEAL (NP) SPECIMEN COLLECTION', and 'COVID-19 TESTING USING OROPHARYNGEAL (OP) SPECIMEN COLLECTION'. A green circle highlights the 'Specimen Source A' dropdown menu.

The date collected will always be set to today's date, if this needs to be changed you may click on the date and a calendar will appear or you may type in the date.

The screenshot shows the Ipsum Diagnostics COVID-19 IDx portal. The left sidebar contains navigation links: Dashboard, Lab Results, Reports, Shipping, Covid Tracker, and Contact Lab. The main content area has a header with the Ipsum Diagnostics logo and a 'Generate Req' button. Below the header, there are input fields for 'COVID-19 IDx (Barcode Number)' and 'Patient MRN/PUID' with a 'Lookup' button. The 'Provider/Specimen Information' section includes a 'Location' dropdown (Grey Sloan Memorial Hospital (Test) - Smith (7878787...)) and a 'Specimen Source A' dropdown menu. The 'Date Collected' field is set to '09/10/2020' and is highlighted with a green circle. A calendar dropdown is open, showing the month of September 2020. The calendar shows the days of the week (Su, Mo, Tu, We, Th, Fr, Sa) and the dates (30, 31, 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 1, 2, 3, 4, 5, 6, 7, 8, 9, 10). The date '10' is highlighted. The 'Patient Personal Information' section includes fields for 'First Name', 'Last Name', 'Date of Birth' (mm/dd/yyyy), and 'MRN or PUI' (MRN or PUI). On the right side, there are three sections for 'SPECIMEN COLLECTION INSTRUCTIONS' with 'Download PDF' buttons: '2019 NOVEL CORONAVIRUS (COVID-19) TEST', 'COVID-19 TESTING USING NASOPHARYNGEAL (NP) SPECIMEN COLLECTION', and 'COVID-19 TESTING USING OROPHARYNGEAL (OP) SPECIMEN COLLECTION'. A green circle highlights the 'Date Collected' field.

ENTER ORDERS

(CONTINUED)



Enter in the individuals **Full Legal** First and Last Name with Date of Birth. Be careful to enter this information in the correct corresponding section.

ipsum DIAGNOSTICS Generate Req

Dashboard
Lab Results
Reports
Shipping
Covid Tracker
Contact Lab

COVID-19 IDx

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FOR SUPPORT
877.869.2746
support@ipsumdiagnostics.com

COVID-19 IDx (Barcode Number) T-000121212

Patient MRN/PUI 0456789 Lookup

Provider/Specimen Information

Location Grey Sloan Memorial Hospital (Test) - Smith (7878787... x

Specimen Source A Swab - Nasopharyngeal x

Date Collected 09/10/2020

Diagnosis Codes (Optional) Select...

Patient Personal Information

First Name Rachel

Last Name Green

Date of Birth 09/01/1974

MRN or PUI (Optional) MRN or PUI

Gender (Optional) Gender...

Race (Optional) Race...

SPECIMEN COLLECTION INSTRUCTIONS
2019 NOVEL CORONAVIRUS (COVID-19) TEST
Download PDF

COVID-19 TESTING USING NASOPHARYNGEAL (NP) SPECIMEN COLLECTION
Download PDF

COVID-19 TESTING USING OROPHARYNGEAL (OP) SPECIMEN COLLECTION
Download PDF



To contact the individual about their results, you may enter in a phone number.

ipsum DIAGNOSTICS Generate Req

Dashboard
Lab Results
Reports
Shipping
Covid Tracker
Contact Lab

COVID-19 IDx

POWERED BY **ASTERIAN**
FOR SUPPORT
877.869.2746
support@ipsumdiagnostics.com

Date Collected 09/10/2020

Diagnosis Codes (Optional) Select...

Patient Personal Information

First Name Rachel

Last Name Green

Date of Birth 09/01/1974

MRN or PUI (Optional) MRN or PUI

Gender (Optional) Gender...

Race (Optional) Race...

Patient Contact Information

Phone Number (Optional) 678-915-2299

Address (Optional)

Suite, Apt.

City State Zipcode

Submit

NASOPHARYNGEAL (NP) SPECIMEN COLLECTION
Download PDF

COVID-19 TESTING USING OROPHARYNGEAL (OP) SPECIMEN COLLECTION
Download PDF

ENTER ORDERS

(CONTINUED)



Once all information has been reviewed and confirmed to be complete and correct, you may submit the information by clicking **SUBMIT**. The information will disappear and on the top right, a green bubble will appear stating **SUCCESS**. You may then click on the **LAB RESULTS** tab to verify it has been ordered.

The screenshot displays the Ipsum Diagnostics portal interface. On the left is a dark sidebar with navigation options: Dashboard, Lab Results, Reports, Shipping, Covid Tracker, and Contact Lab. The 'COV-19 IDx' logo is prominently displayed in the sidebar. Below the sidebar, it says 'POWERED BY ASTERIAN' with support contact information. The main content area contains a form for entering patient information. At the top right of the form is a 'Generate Req' button. The form includes fields for 'Date Collected' (09/10/2020), 'Diagnosis Codes' (Optional), and 'Patient Personal Information' (First Name: Rachel, Last Name: Green, Date of Birth: 09/01/1974, MRN or PUI, Gender, Race). Below this is 'Patient Contact Information' (Phone Number: 678-915-2299, Address, City, State, Zipcode). A 'Submit' button is highlighted with a green box. On the right side of the form, there are two sections for specimen collection: 'NASOPHARYNGEAL (NP) SPECIMEN COLLECTION' and 'COVID-19 TESTING USING OROPHARYNGEAL (OP) SPECIMEN COLLECTION', each with a 'Download PDF' button and a diagram of the collection site. A green line with a dot at the end points from the 'Submit' button to the text in the instruction box above.

END OF SECTION

EDIT OR REVISE ORDERS



Verify again the information entered is correct. If anything needs to be edited, click the small square with a pencil icon on the right. Edits must be made prior to the specimen being received by Ipsum. Once received by Ipsum, the option to edit will disappear.

	Location Name	Req No	Patient Last Na...	Patient First Na...	Date of Birth	MRN/PUJ	Physician Last	Collected	Received	Reported	
<input type="checkbox"/>	Grey Sloan Memorial Hosp...	T-0899899	Jones	Elsa	01/20/70		Smith	09/03/20	09/03/20	09/03/20	
<input type="checkbox"/>	Grey Sloan Memorial Hosp...	T-00000001	Pine	Gergory	01/01/88		Smith	09/03/20	09/03/20	09/03/20	
<input type="checkbox"/>	Grey Sloan Memorial Hosp...	T-00000002	Oldhart	Bob	10/10/99		Smith	09/03/20	09/03/20	09/03/20	
<input type="checkbox"/>	Grey Sloan Memorial Hosp...	T-00000005	Campbell	Jen	01/01/92		Smith	08/12/20	09/03/20	09/03/20	
<input type="checkbox"/>	Grey Sloan Memorial Hosp...	T-00000006	Stewart	Aaron	09/10/05		Smith	09/02/20	09/03/20	09/03/20	
<input type="checkbox"/>	Grey Sloan Memorial Hosp...	T-000121212	Green	Rachel	09/01/74		Smith	09/10/20			
<input type="checkbox"/>	Anatomy Memorial Hospit...	T-0567890	Smith	Shannon	05/14/90		Smith	09/02/20	09/03/20	09/03/20	
<input type="checkbox"/>	Anatomy Memorial Hospit...	T-00000003	Switch	Sara	09/01/78		Smith	09/01/20	09/03/20	09/03/20	
<input type="checkbox"/>	Anatomy Memorial Hospit...	T-00000004	How	Gerald	12/31/88		Smith	09/01/20	09/03/20	09/03/20	



This is what your edit screen will look like. Be sure to click update if needed..

COV-19 IDx

COV-19 IDx (Barcode Number) T-0003658925

Patient MRN/PUJ Patient MRN/PUJ

Provider/Specimen Information

Location Southstar Hospital - Smith (NSTEST)

Specimen Source A Swab - Nasopharyngeal

Date Collected 09/02/2020

Diagnosis Codes (optional) Select...

Patient Personal Information

First Name Rachel

Last Name Green

SPECIMEN COLLECTION INSTRUCTIONS
2019 NOVEL CORONAVIRUS (COVID-19) TEST

COVID-19 TESTING USING NASOPHARYNGEAL (NP) SPECIMEN COLLECTION

END OF SECTION

VIEW LAB RESULTS

! All orders that have been successfully entered will show the date under the COLLECTED column. Once received in our facility, a date will appear under the RECEIVED column. When a specimen has been processed and a report is available, a date will appear under the REPORTED column with a small PDF icon on the left. The color of this icon states whether it is a positive (red), negative (green), or rejected (yellow) result. You may click the PDF icon for the report.

! This is what a report looks like for an individual specimen result.

END OF SECTION

REPORTS

The Reports Tab will show all results listed within a reported. You may search through positive, negative, or both results. Each search bar above can be used to search by requisition, location, etc. Results can also be sorted in ascending or descending order by clicking on any of the columns.

60.0% Positive

Excel Export CSV Export Columns

Outcome	Requisition	Location	Physician	First Name	Last Name	Race	Collected	Received	Reported
All									020 - 9/11/2020
POSITIVE	T-00000006	Grey Sloan Mem...	Smith	Aaron	Stewart		09/02/2020	09/03/2020 12:43	09/03/2020 17:01
POSITIVE	T-00000005	Grey Sloan Mem...	Smith	Jen	Campbell		08/12/2020	09/03/2020 12:43	09/03/2020 17:00
POSITIVE	T-00000004	Anatomy Memor...	Smith	Gerald	How		09/01/2020	09/03/2020 12:42	09/03/2020 17:00
REJECTED	T-00000003	Anatomy Memor...	Smith	Sara	Switch		09/01/2020	09/03/2020 12:42	09/03/2020 17:00
NEGATIVE	T-00000002	Grey Sloan Mem...	Smith	Bob	Oldhart		09/03/2020	09/03/2020 12:39	09/03/2020 17:00
NEGATIVE	T-00000001	Grey Sloan Mem...	Smith	Gergory	Pine		09/03/2020	09/03/2020 12:39	09/03/2020 17:00

In the collected, received and reported columns searching within a custom range is available.

60.0% Positive

Excel Export CSV Export Columns

Outcome	Requisition	Location	Physician	First Name	Last Name	Race	Collected	Received	Reported
All									8/21/2020 - ...
POSITIVE	T-00000006	Grey Sloan Mem...	Smith	Aaron	Ste				
POSITIVE	T-00000005	Grey Sloan Mem...	Smith	Jen	Car				
POSITIVE	T-00000004	Anatomy Memor...	Smith	Gerald	Ho				
REJECTED	T-00000003	Anatomy Memor...	Smith	Sara	Swi				
NEGATIVE	T-00000002	Grey Sloan Mem...	Smith	Bob	Old				
NEGATIVE	T-00000001	Grey Sloan Mem...	Smith	Gergory	Pin				

Aug 21, 2020 → Sep 11, 2020
22 days

Today
Last Week
Custom Range

CANCEL APPLY

REPORTS

(CONTINUED)

! You can export the report into an excel spreadsheet.

Generate Req

60.0% Positive

Excel Export CSV Export Columns

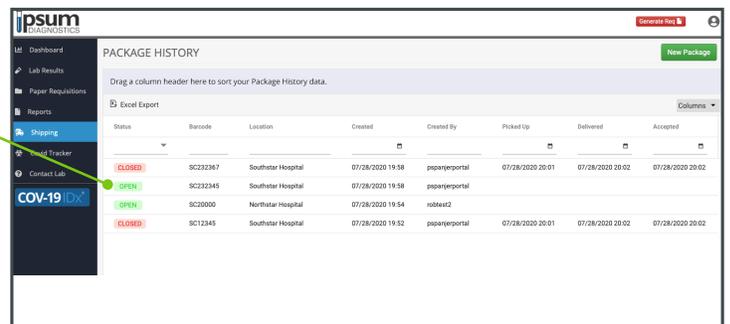
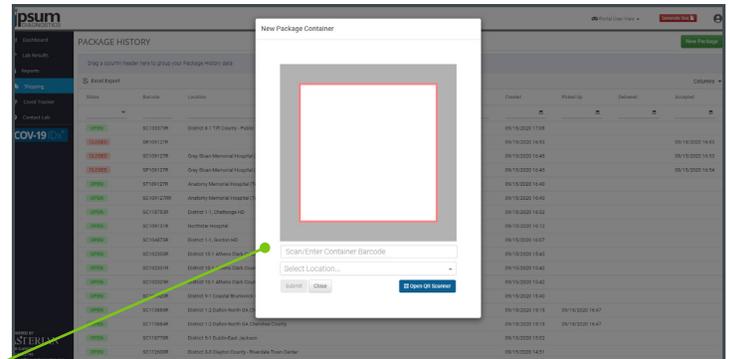
Outcome	Requisition	Location	Physician	First Name	Last Name	Race	Collected	Received	Reported
All									020 - 9/11/2020
POSITIVE	T-00000006	Grey Sloan Mem...	Smith	Aaron	Stewart		09/02/2020	09/03/2020 12:43	09/03/2020 17:01
POSITIVE	T-00000005	Grey Sloan Mem...	Smith	Jen	Campbell		08/12/2020	09/03/2020 12:43	09/03/2020 17:00
POSITIVE	T-00000004	Anatomy Memor...	Smith	Gerald	How		09/01/2020	09/03/2020 12:42	09/03/2020 17:00
REJECTED	T-00000003	Anatomy Memor...	Smith	Sara	Switch		09/01/2020	09/03/2020 12:42	09/03/2020 17:00
NEGATIVE	T-00000002	Grey Sloan Mem...	Smith	Bob	Oldhart		09/03/2020	09/03/2020 12:39	09/03/2020 17:00
NEGATIVE	T-00000001	Grey Sloan Mem...	Smith	Gergory	Pine		09/03/2020	09/03/2020 12:39	09/03/2020 17:00

END OF SECTION

Track specimen shipments from your location to Ipsum electronically. Ipsum provides its customers with smart code shipping bags. Shipping (courier) bags are scanned at their origination point, in transit, and upon arrival at Ipsum’s laboratory. This process will allow you to follow the shipment of your specimens in the COV-19 IDx Provider Portal, tracking the date and time for each stage of the transfer. The complete process can be followed in the portal real time.

THE FOLLOWING STEPS MAKE IT EASY:

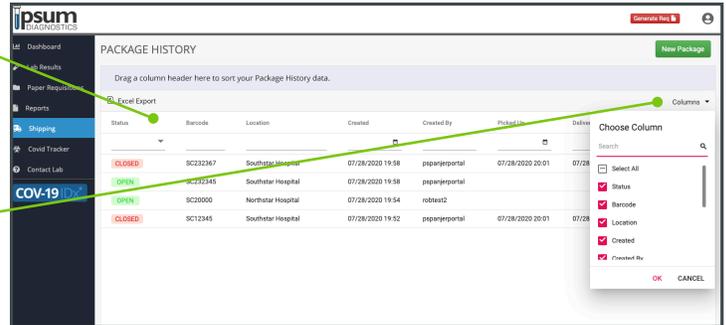
- Once you are logged into the Provider Portal, select Shipping from the menu bar on the left side of the screen.
- On the Shipping page, select the green button on the right: New Package.
- Scan the QR code on the outside of the shipping bag, or manually enter the barcode number.
- In the dropdown field, select the location from where you are shipping. Click Submit.
- Scan the next bag, if needed.
- An entry will be created for the “package” in Package History, immediately visible in the shipping module. The Package History details the date, time, and location of the scan, as well as the name of the person entering the shipment.
- Once each bag is scanned, your shipment is complete. Click the Close button.
- If a bag is entered in error, hover over the green “OPEN” button and right click to delete. Once deleted, the bag will disappear from the package history.



SHIPPING

(CONTINUED)

- The “Drag a column header” field at the top of the Package History screen allows you to sort your Shipping History data.
- The “Columns” drop down on the right side of the Package History screen allows you to filter the data displayed for your shipments.



- If desired, you may keep one of the shipping labels for record-keeping.

YOU CAN FOLLOW YOUR PACKAGES IN TRANSIT.

- The courier driver will scan each shipping bag upon picking up at your location.
- The package tracking system in the portal will display the date and time that each package is scanned.
- Upon delivery of your package to Ipsum, the driver will scan the QR code, which documents date and time.
- An Ipsum Diagnostics team member will scan each shipping bag/ package to acknowledge acceptance at the lab, which documents date and time.
- In Package History, the Status of your shipment displays as OPEN until the package is accepted at Ipsum. It will then be marked as Closed.

You can now follow your package in transit from the moment you place it in the lock box or hand it off to a courier, to the exact time the delivery is accepted at Ipsum.

END OF SECTION

LABORATORY

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END OF SECTION